

**DEER PARK UFSD
ANNUAL REORGANIZATION MEETING
FRIDAY - JULY 6, 2012
7:30 P.M.
ADMINISTRATION BUILDING**

Pledge of Allegiance

- I. Roll Call - Members, Board of Education**
- II. Appointment of Temporary Chairperson – Ms. Lisa Brennan**
- III. Appointment of School District Law Firm - Cooper, Sapir & Cohen**
- IV. Administration of Oath of Office**
- | | |
|---------------------------------|-----------------------------------------------|
| (A) Board Members Elect - | Mrs. Donna Marie Elliott
Mr. Robert Marino |
| (B) Superintendent of Schools - | Ms. Eva Demyen |
- V. Election of Board Officers and Administration of Oath**
- | | |
|----------------------------------------------|--|
| (A) President of the Board of Education | |
| (B) Vice President of the Board of Education | |
- VI. Appointment of District Officers:**
- | | |
|---------------------------------------|-----------------------------|
| (A) District Clerk - | Ms. Lisa Brennan |
| (B) District Internal Claims Auditor– | Emkay Consulting, LLC |
| (C) District Treasurer - | Ms. Marlene Yanover Downing |
| (D) Deputy Treasurer - | Ms. Janet Metzler |
| (E) Internal Auditor- | R.S. Abrams & Co. LLP |
- VII. Other Appointments:**
- | | |
|-----------------------------------------|---------------------------|
| (A) School District Physician - | Dr. Donatelli |
| (B) School District Auditor - | Nawrocki Smith LLP |
| (C) School District Architect - | JAG Architects |
| (D) School District Financial Advisor - | Munistat Service, Inc. |
| (E) School District Bond Counsel - | Hawkins, Delafield & Wood |
| (F) Compliance Officer - | Mr. Frank Caliguiri |
| (G) Superintendent Hearing Officer- | Mr. Steve Neidell |
| (H) Records Access Officer - | Ms. Lisa Brennan |

- (I) Records Access Appeals Officer - Ms. Eva Demyen
- (J) School Representative/Chapter I funds - Dr. Danielle Sheridan
- (K) Section 504 Appeals Officer - Mr. Frank Caliguiri
- (L) Title IX Coordinator - Mr. Frank Caliguiri

VIII. Designations:

- (A) Official Bank Depositories (attached in file)
- (B) Regular Monthly Meetings - 4th Tuesday of each month (unless noted)
- (C) Official Newspapers - Newsday, Beacon, L.I. Business News

IX. Authorizations:

- (A) Payroll Certification - Ms. Eva Demyen
- (B) Appointments for Impartial Hearing officers - Ms. Eva Demyen
- (C) Submission of Section 211 Waivers - Ms. Eva Demyen
- (D) Purchasing Agent - Ms. Lauren Von Ende
- (E) Establishing Petty Cash Funds - \$100.00 (attached in file)
- (F) Designation's of authorized signature on checks: President of BOE
Or Ms. Marlene Yanover Downing
- (G) Cell Phone List (attached in file)
- (H) Approvals for conferences/workshops/conventions - Ms. Eva Demyen

X. Bonding of Personnel:

- (A) Bonding of Ms. Marlene Yanover Downing: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

XI. Establish mileage reimbursement rate:

Currently, .55.5/mile
Rate is determined by BOE

XII. Introduction of Committee Chairpersons:

- (A) Technology - Mr. Frank Wilkinson
- (B) Facilities & Grounds - Mr. Robert Marino
- (C) Special Education - Mr. Keith Rooney & Mrs. Donna Marie Elliott
- (D) Health & Safety - Mrs. Donna Marie Elliott
- (E) APPR & PDP Committee - Ms. Donna Gulli Grunseich

XIII. Appointment of Audit Committee:

Mr. John Gouskos
Mr. Frank Wilkinson
TBD

XIV. Disclosure of Board Of Education Employers:

Mrs. Donna Marie Elliott – Safety & Environmental Solutions, Inc.
Mr. John Gouskos – JP Morgan/Chase
Ms. Donna Gulli Grunseich - Retired
Mr. Robert Marino – Verizon
Mr. Keith Rooney – National Grid
Mr. Ron Wayne – Dentsply International
Mr. Frank Wilkinson – Hewlett Packard Company

XV. NEW BUSINESS:

1. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS

Committee on Special Education
2012/2013

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for educationally disabled students in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its educationally disabled residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2012/2013 school year include the following personnel and residents.

Chairperson:	Mr. Frank Caliguiri
Chairpersons and School Psychologist: Member (Rotational)	Ms. Randi Medeiros Ms. Theresa Ceruti Dr. David Kessler Dr. Michelle Cangelosi Dr. Iris Marchon Ms. Kara Micucci Ms. Susan Pawluk Mr. Scott Agnew Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. James Cummings
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Stephen Moran
Ms. Susan Bonner
Mr. Shaun McLeod
Ms. Alicia Konecny
Mr. Craig Evans
Ms. Kathy Griffin
Ms. Jeanne Regan
Ms. Jennifer Rodriguez
Ms. Christine Criscione

School Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol Miller-Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Kathleen Millis
Ms. Andrea Nelson-Williams
Ms. Sandra Polichron

Committee on Special Education
2012/2013
Parent Members and Surrogates

Ms. Edwina Cox
Ms. Lisa Guerriero
Ms. Kristine Rosales
Ms. Debbie Leon
Ms. Rosina Penna
Ms. Maria Casella
Ms. Irene Byrd
Ms. Yeutina Johnson
Ms. Elizabeth Pungler
Ms. Martha Miranda
Ms. Jennifer Capone
Ms. Lashawn Jones

The Committee will also include the following representatives of the student and of the L.E.A.

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education
2012/2013

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the educationally disabled students in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its educationally disabled residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School
Psychologists:

Ms. Randi Medeiros
Ms. Theresa Ceruti
Dr. David Kessler
Dr. Michelle Cangelosi
Dr. Iris Marchon
Ms. Kara Micucci
Ms. Susan Pawluk
Mr. Scott Agnew
Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. James Cummings
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Stephen Moran
Ms. Susan Bonner
Mr. Shaun McLeod
Ms. Kathy Griffin
Ms. Alicia Konecny
Ms. Jennifer Rodriguez
Mr. Craig Evans
Ms. Jeanne Regan
Ms. Christine Criscione

Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol Miller-Douglas

Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Kathleen Millis
Ms. Andrea Nelson-Williams
Ms. Sandra Polichron

Subcommittee on Special Education
2012/2013

Ms. Edwina Cox
Ms. Lisa Guerriero
Ms. Kristine Rosales
Ms. Debbie Leon
Ms. Rosina Penna
Ms. Lashawn Jones
Ms. Maria Casella
Ms. Irene Byrd
Ms. Yeutina Johnson
Ms. Elizabeth Pungler
Ms. Martha Miranda
Ms. Jennifer Capone

The Committee will also include the following representatives of the student and of the L.E.A.

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education
2012/2013

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its educationally disabled 3 and 4 year old children in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its educationally disabled residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2012/2013 school year include the following personnel and residents:

District Administration
District Administration

Ms. Randi Medeiros
Ms. Mary Reynolds

Chairperson: School Psychologist

Mr. Scott Agnew
Ms. Sue Pawluk
Ms. Theresa Ceruti

Parent Members and Surrogates
(Rotational)

Ms. Rosina Penna
Ms. Debbie Leon
Ms. Maria Casella
Ms. Elizabeth Pungler
Ms. Martha Miranda
Ms. Michelle Kemp

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

2. 2012-2014 SPECIAL EDUCATION DISTRICT PLAN

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Deer Park School District is committed to the development and implementation of an appropriate education plan for students with disabilities who reside in the Deer Park School District (from Pre-K to grade 12) and

BE IT RESOLVED, that the Deer Park Board of Education adopt this Special Education Plan for the 2013-2015 school years, and

BE IT FURTHER RESOLVED, that the President of the Board of Education shall sign this plan.

3. 2012-2013 PAYROLL CALENDAR

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve the Payroll Calendar for the 2012-2013 year.

4. APPOINTMENT OF STAFF FOR ESSENTIAL PERSONNEL NEEDS

Recommend that the Board of Education approve the following resolution:

WHEREAS, the Board of Education conducts regular business meetings on a monthly basis; and

WHEREAS, due to unanticipated resignations or other circumstances beyond the District's control or ability to foresee, it is possible that steps will need to be taken between Board of Education meetings to hire personnel to assure the uninterrupted provision of essential services.

THEREFORE, BE IT RESOLVED, that the Superintendent of Schools may act prior to a Board of Education meeting to hire a prospective appointee for placement to commence service prior to action by the Board of Education, which hiring shall be subject to ratification by the Board of Education at its first business meeting subsequent to the individual's placement and

BE IT FURTHER RESOLVED, that this limited grant of authority is subject to the following conditions:

1. That the candidate so hired will have met all regular pre-employment requirements, such as having fully completed the application form, submitted all necessary documents, and that reference checks and credentials have revealed an acceptable candidate.
2. That the Board of Education expressly states that this action is not intended as a delegation of its hiring authority, but as an interim measure in the best interests of the students and educational continuity.

5. **MONETARY DONATION TO ABRAHAM LINCOLN SCHOOL**

Recommend that the Board of Education approve the following resolution:

BE IT RESOLVED, that Stop & Shop Bonus Bucks Rewards Program has donated \$387.69 the Abraham Lincoln School.

6. **MONETARY DONATION TO JOHN F. KENNEDY SCHOOL**

Recommend that the Board of Education approve the following resolution:

BE IT RESOLVED, that Stop & Shop Bonus Bucks Rewards Program has donated \$712.56 the John F. Kennedy School.

7. **2012/2013 CAPITAL IMPROVEMENT PROGRAM**

Recommend that the Board of Education approve the following resolution:

WHEREAS, the Board of Education of the **DEER PARK UFSD** is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

TRANSPORTATION BUILDING ROOF REPLACEMENT

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The project mentioned above is now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, this project falls under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5 (c)(1): Maintenance or repair involving no substantial change in an existing facility.
- B. Replace or Rehabilitation 6NYCRR§617.5 (c)(2): replacement or rehabilitation or reconstruction of a structure or facility, in kind, on the same site, unless the work exceeds a threshold for a Type I action in 6NYCRR§617.4.

THEREFORE, as the lead agency for the SEQRA determination, the above referenced project falls under Categories "A" or "B" above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is "No Additional Required Action under 6NYCRR§617.5(a)".

XVI. APPROVAL OF SCHEDULES

Recommend that the Board of Education approve the following schedules collectively.

SCHEDULE 12-D-008 – BID AWARD

Bids for Bid # BDP12-008 Athletic Equipment and Supplies were received and opened at 11:00 am on May 31, 2012.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Long Island Bid System at www.LongIslandBidSystem.com.

Bids were received from the following vendors:

Aluminum Athletic Equipment Company	Massapequa Soccer and Sport Shop
Riddell/All American	Arc Sports
M-F Athletic Company, LLC	S&S Worldwide
Flag House, Inc.	NEFF Motivation Inc.
Henry Schein, Inc.	Marty Gilman Inc.
Port Jefferson Sports	Sport Supply Group, Inc.
Hat World dba Anaconda Sports	Pyramid School Products
Triple Crown Sports Inc.	Identifiable Ideas, Inc.

Present at bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. There were no vendors in attendance.

It is recommended that the bid be awarded to the following vendor(s) as the lowest responsible bidder(s) meeting specifications: (see attached)

Arc Sports	Port Jefferson Sports
Henry Schein, Inc.	Hat World dba Anaconda Sports
Pyramid School Products	Sport Supply Group, Inc.
Massapequa Soccer and Sport Shop	Riddell/All American
Triple Crown Sports Inc.	M-F Athletic Company, LLC

SCHEDULE 12-D-010 – BID AWARD

Bids for BID #BDP12-010 Bus and Automotive Replacement Parts were received and opened at 12:00 PM on May 31, 2012.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District.

Bids were received from the following vendors:

All Points Upholstery and Supplies, Inc.	Nesco Bus Maintenance, Inc.
Atlantic Chevrolet/Cadillac	Parts Authority
Bi-Lo Industries Inc.	Rama Automotive Inc., DBA Any Part Auto Parts
Bright Bay Lincoln	Ultimate Turbo & Diesel Systems LLC
Eagle Auto Mall Sales, Inc.	

Present at bid opening: Lauren Von Ende, Purchasing Agent and Concetta Bertelle, Recorder.

It is recommended that the bid be awarded to the following vendor(s) as the lowest responsible bidders meeting specifications: (see attached in file)

All Points Upholstery and Supplies, Inc.	Nesco Bus Maintenance, Inc.
Atlantic Chevrolet/Cadillac	Parts Authority
Bi-Lo Industries Inc.	Rama Automotive Inc., DBA Any Part Auto Parts
Bright Bay Lincoln	Ultimate Turbo & Diesel Systems LLC
Eagle Auto Mall Sales, Inc.	

SCHEDULE 12-D-011 – BID AWARD

Bids for Bid # BDP12-011 School Supplies, Art Supplies and Novelty Items were received and opened at 11:00 am on June 6, 2012.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Long Island Bid System at www.LongIslandBidSystem.com.

Bids were received from the following vendors:

Authentic Promotions.com	Oriental Trading Company	S&S Worldwide
Cascade School Supplies	Pitsco Education	School Specialty, Inc.
Crestline Specialties Inc.	Positive Promotions	Steps to Literacy
Dick Blick Company	Pyramid School Products	Super Duper Inc.
Kaplan Early Learning Co.	Quill Corporation	W.B. Mason Co., Inc.
Lakeshore Learning Materials		Really Good Stuff
NASCO		Renaissance Learning Inc.

Present at bid opening: Lauren von Ende, Purchasing Agent and Margaret Jacobs, Recorder. There were two vendors in attendance from W.B. Mason Co., Inc: Michael Meehan and Danny DiTavanto.

It is recommended that the bid be awarded to the following vendor(s) as the lowest responsible bidders meeting specifications:

Authentic Promotions.com	NASCO	S&S Worldwide
Cascade School Supplies	Oriental Trading Company	School Specialty, Inc.
Crestline Specialties, Inc.	Positive Promotions	Steps to Literacy
Dick Blick Company	Pyramid School Products	Super Duper Inc.
Kaplan Early Learning Co.	Quill Corporation	W.B. Mason Co., Inc.
Lakeshore Learning Materials	Really Good Stuff	

XVII. DISCUSSION

- Private School Placements (letter to Governor)

XVIII. PUBLIC BE HEARD

CONCERNS, MEMBERS, BOARD OF EDUCATION
COMMENTS,
QUESTIONS

ADJOURN