

DEER PARK UFSD
BOARD OF EDUCATION
MARCH 23, 2010
OPEN MEETING AGENDA – 8:00 PM
ABRAHAM LINCOLN ELEM. SCHOOL

- I. Call to Order.
- II. Roll Call, Members, Board of Education.
- III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes of the Open Meeting on February 23, 2010 and the Special Meeting of March 20, 2010.

- IV. **PRESENTATIONS**

*Ms. Demyen, Superintendent and Ms. Monet Cooper,
would like to Congratulate and present High School students,
Janai Clark and Arianna Pantin
with certificates for participating and winning
the 2010 HONORING OUR FUTURE LEADERS
competition*

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*Congratulations to the winners of Assemblyman Raia's  
"There Ought to Be a Law" Poster Contest*

MAY MOORE PRIMARY SCHOOL

*Jennifer Fedrich  
Cordelia Marable  
Dominick Riccardi  
Justin Petrizzo*

JOHN F. KENNEDY ELEM. SCHOOL

*Kristen Alo  
Jacqueline Gentile  
Michael Scaffidi*

**V. NEW BUSINESS****1. DISPOSAL OF TEXTBOOKS (HS)**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED that the Board of Education authorize the disposal of textbooks from the Family and Consumer Science department that was gifted to them by the state for a course that is now obsolete.

**2. DISPOSAL OF TEXTBOOKS (HS)**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED that the Board of Education authorize the disposal of textbooks from the Social Studies department that are deemed outdated and obsolete.

**3. APPOINTMENT OF CHAIRPERSON FOR SPECIAL MEETING**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that the Board of Education appoint Lisa Brennan, District Clerk to preside over the Special Budget meeting of May 18, 2010.

**4. LEGAL NOTICE FOR BUDGET VOTE**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that the Board of Education of the Deer Park Union Free School District approve the Legal Notice pertaining to the Special Meeting budget vote, the Election of Members to the Board of Education and Transportation Mileage requirements.

**5. REGISTRARS AND TELLERS**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that the Board of Education approve the following Deer Park residents to work as Registrars and Tellers and they shall receive \$10.00 per hour for the forthcoming Registration , Budget Vote and Election of Trustees.

|                  |                 |                   |
|------------------|-----------------|-------------------|
| Marie Pisarik    | Lucy Caldone    | Pat Alfano        |
| Terri Altadonna  | Angela Mento    | Carol O'Brien     |
| Marge Pasqualone | Martin Tanzer   | Rae Lange         |
| Kristen Thompson | Suzanne Downing | Eileen Hickey     |
| Linda Melendez   | Eileen LaMotte  | Gina Voglar       |
| Laura Franco     | Sue Gaskin      | Anne Sheppard     |
| Dawn Modica      | Lucy Benevegna  | Concetta Bertelle |
| Josephine Calder |                 |                   |

**6. FIRST READING – POLICIES #0100, 1050, 5695, 8635, 9140.1**

*Recommend that the Board of Education approve the following Resolution:*

BE IT RESOLVED, that the Board of Education approve the revisions to the following policies:

- #0100 – Equal Opportunity and Nondiscrimination*
- #1050 – Annual District Election and Budget Vote*
- #5695 – Students and Personal Electronic Devices*
- #8635 – Information Security Breach and Notification*
- #9140.1 – Staff Complaints and Grievances*

**7. SECCA LEASE**

*Recommend that the Board of Education approve the following Resolution:*

RESOLVED, that the Board of Education approve the lease with the South East Concerned Civic Association for the portion of the George Washington School in accordance with the terms set forth therein,

AND BE IT FURTHER RESOLVED, that the President of the Board of Education be authorized to sign such lease.

**VI. APPROVAL OF SCHEDULES**

*Recommend that the Board of Education approve the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Rose Contelmo**

District Wide

Position: Nurse

Salary/Step: \$41,116. 3

Effective Date(s): 3/22/2010

Salary Prorated @ \$13,979.44

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

**Michael Dionisio**

District Wide

Position: Substitute Custodian

Salary/Step: \$8.50 per hour

Effective Date(s): 3/10/2010

**Stephen Farina**

District Wide

Position: Substitute Custodian

Salary/Step: \$8.50 per hour

Effective Date(s): 3/10/2010

**Joseph Farrell**

District Wide  
Position: Substitute Bus Driver  
Salary/Step: \$19.51 per hour  
Effective Date(s): 3/10/2010

**Olga Gerve**

District Wide  
Position: Substitute Bus Driver  
Salary/Step: \$19.51 per hour  
Effective Date(s): 3/10/2010

**Linda Keher**

District Wide  
Position: Substitute Bus Driver  
Salary/Step: \$19.51 per hour  
Effective Date(s): 3/10/2010

**Linda Melendez**

District Wide  
Position: Substitute Clerk Typist  
Salary/Step: \$10.00 per hour  
Effective Date(s): 3/3/2010  
Pending Fingerprint Clearance.

**Helene Muenkel**

District Wide  
Position: Substitute Clerk Typist  
Salary/Step: \$10.00 per hour  
Effective Date(s): 3/3/2010

**Ernest Proschwitz**

District Wide  
Position: Substitute Bus Driver  
Salary/Step: \$19.51 per hour  
Effective Date(s): 3/10/2010

**Chris Spoto**

District Wide  
Position: Substitute Custodian  
Salary/Step: \$8.50 per hour  
Effective Date(s): 3/10/2010

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS /  
TERMINATIONS (Non-Instructional)**

**Daniel Brady**

Memorial

Position: Groundsman

Salary/Step:

Effective Date(s): 2/5/2010

Dismissed for using too many sick days during probation period.

**Dina Legland**

Abraham Lincoln School

Position: Nurse

Salary/Step:

Effective Date(s): 3/19/2010

Resignation. No outstanding obligation to the district.

**Denise Vara**

District Wide

Position: School Transportation Supervisor

Salary/Step:

Effective Date(s): 3/12/2010

Termination effective close of business 3/12/10. No outstanding obligation to the district.

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Michael Judson**

District Wide

Position: Bus Driver

Salary/Step:

Effective Date(s): 3/8/2010 - 4/16/2010

Unpaid Leave of Absence

**Joseph Sheehan**

District Wide

Position: Bus Driver

Salary/Step:

Effective Date(s): 3/3/2010 - 9/6/2010

Unpaid leave of absence

**Christine Sikalas**

Robert Frost Middle School

Position: Teacher Aide

Salary/Step:

Effective Date(s): 2/22/2010 - 3/26/2010

Unpaid Sick Leave of Absence

**Richard Sisson**

District Wide

Position: Bus Driver

Salary/Step:

Effective Date(s): 4/12/2010 - 6/30/2010

Unpaid Leave of Absence (FMLA)

**INSTRUCTIONAL****SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)  
APPOINTMENTS (Instructional)****Leah Geller**

Robert Frost Middle School

Position: Long Term Sub L/R Science

Salary/Step: \$52,894 Step 1

Effective Date(s): 1/27/2010 - 5/7/2010

DATE CHANGE ONLY. New prorated salary is \$17,984

**Joanna Gentile**

Deer Park High School

Position: Long Term Substitute L/R ELA

Salary/Step: \$48,067 Step 1

Effective Date(s): 3/3/2010 - 4/9/2010

Salary prorated at \$5,287

**Suzanne Kammerer**

Deer Park High School

Position: Long Term Sub L/R ELA

Salary/Step: \$52,894 Step 1

Effective Date(s): 4/7/2010 - 5/19/2010

Salary prorated at \$7,934

**Joanne Parkas**

John F Kennedy Intermediate School  
Position: Long Term Sub LR Elementary  
Salary/Step: \$52,894. Step 1  
Effective Date(s): 2/22/2010 - 2/26/2010  
LR extended one week. Salary prorated at \$1322.35

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS /  
TERMINATIONS (Instructional)****Christianne Donohue**

Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 2/1/2010 - 3/3/2010  
Resigning only from .6 Perm Sub Teacher and will go back to .6 Perm Sub  
Teacher 3/4/10.

**Amanda Godfrey**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step:  
Effective Date(s): 2/22/2010  
Resignation. No outstanding obligation to the district.

**Jenny Halpin**

John Quincy Adams School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 3/8/2010  
Resignation. No outstanding obligation to the district.

**SCHEDULE -- O --LEAVES OF ABSENCE (Instructional)****Ann Bullis**

John Quincy Adams School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 3/19/2010 - 4/30/2010  
Medical Leave of Absence (FMLA)

**Kelianne Burnham**

John F Kennedy Intermediate School  
Position: Teacher Special Education  
Salary/Step:  
Effective Date(s): 9/1/2010 - 6/30/2011  
Extension of Child Rearing Leave

**Tammy Cotrone**

May Moore School  
Position: Teacher Elementary  
Salary/Step:  
Effective Date(s): 2/23/2010 - 4/30/2010  
Paid Leave of Absence (FMLA)

**Tricia Hurlbert**

John F Kennedy Intermediate School  
Position: Special Education Teacher  
Salary/Step:  
Effective Date(s): 4/6/2010 - 6/25/2010  
4/6/10-5/14/10 Maternity Sick Leave (FMLA) 5/15/10-6/25/10 Remainder  
of FMLA

**Diana Lang**

Robert Frost Middle School  
Position: Elem/ELATeacher  
Salary/Step:  
Effective Date(s): 2/22/2010 - 6/3/2010  
Maternity Sick Leave 2/22/10-4/5/10 (FMLA) Remainder of FMLA  
4/6/10-6/3/10

**Wendy Massaro**

John F Kennedy Intermediate School  
Position: Teacher Elementary  
Salary/Step:  
Effective Date(s): 9/1/2010 - 12/31/2010  
Extension of Child Rearing Leave

**Christine Murphy**

Deer Park High School  
Position: Teacher ELA  
Salary/Step:  
Effective Date(s): 2/22/2010 - 4/9/2010  
Change of Paid Maternity Sick Leave (FMLA)

**Carey Okurowski**

Robert Frost Middle School

Position: Elem/Science Teacher

Salary/Step:

Effective Date(s): 1/27/2010 - 5/5/2010

CHANGE TO: 1/27/10-4/5/10 Maternity Sick leave (FMLA) 4/6/10-5/5/10

Remainder of FMLA

**Melissa Plocinski**

Robert Frost Middle School

Position: Teacher Special Education

Salary/Step:

Effective Date(s): 9/1/2010 - 6/30/2011

Extension of Child Rearing Leave

**Kathryn Quinn**

Deer Park High School

Position: Teacher ELA

Salary/Step:

Effective Date(s): 4/6/2010 - 5/7/2010

Paid Maternity Sick Leave of Absence 4/6/10 - 4/16/10 Unpaid 4/19/10 - 5/7/10 (FMLA)

**Lori Quinn**

John F Kennedy Intermediate School

Position: Teacher Special Education

Salary/Step:

Effective Date(s): 9/1/2010 - 6/30/2011

Child Rearing Leave

**Tara Sherman**

Robert Frost Middle School

Position: Teacher Special Education

Salary/Step:

Effective Date(s): 9/1/2010 - 6/30/2011

Child Rearing Leave

**Kristen Wallace**

Deer Park High School

Position: Teacher ELA

Salary/Step:

Effective Date(s): 9/1/2010 - 1/28/2011

Extension of Child Rearing Leave

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Thomas Alcabes**  
 District Wide  
 Position: Teacher/Social Skills Program  
 Salary/Step: \$31.31 per hour  
 Effective Date(s): 2/22/2010 - 6/30/2010

**Richard Englehardt**  
 District Wide  
 Position: Teaching Assistant/Social Skills Program  
 Salary/Step: \$15.00 per hour  
 Effective Date(s): 2/22/2010 - 6/30/2010

**Nicole Velez**  
 Robert Frost Middle School  
 Position: Coach Girls/Boys Swimming  
 Salary/Step: \$3165.26 Step 1  
 Effective Date(s): 3/8/2010 - 6/7/2010

**SCHEDULE 10/BP-701 - SCHEDULE OF BILLS PAYABLE**

|                             |                      |           |                |
|-----------------------------|----------------------|-----------|----------------|
| WORKERS' COMP.              | Daily Check Register | 3/3/2010  | \$14,034.77    |
| WORKERS' COMP.              | Daily Check Register | 3/3/2010  | \$20,848.11    |
| TRUST & AGENCY              | #9                   | 3/3/2010  | \$1,914,397.69 |
| FEDERAL FUNDS GENERAL FUNDS | #21                  | 3/3/2010  | \$180,214.37   |
| CAPITAL FUNDS               | #24                  | 3/3/2010  | \$4,482,397.07 |
| FEDERAL FUNDS GENERAL FUNDS | #12                  | 3/9/2010  | \$44,368.97    |
|                             | #23                  | 3/9/2010  | \$5,077.98     |
|                             | #26                  | 3/9/2010  | \$302,588.66   |
| WORKERS' COMP.              | Daily Check Register | 3/15/2010 | \$2,936.00     |
| WORKERS' COMP.              | Daily Check Register | 3/15/2010 | \$12,812.72    |
| WORKERS' COMP.              | Daily Check Register | 3/18/2010 | \$15,874.05    |
| GENERAL FUNDS               | #29                  | 3/17/2010 | \$137,672.30   |
| SCHOOL LUNCH                | #14                  | 3/23/2010 | \$85,456.79    |
| FEDERAL FUNDS GENERAL FUNDS | #25                  | 3/23/2010 | \$67,356.54    |
|                             | #28                  | 3/23/2010 | \$1,131,062.22 |

**SCHEDULE 10-D-608 – BID AWARDS**

**BID #608 Passenger Car, Light Duty Truck and Bus Parts Bid**

Bids were received from the following vendors:

Any Parts Auto Parts  
Nesco Bus Maintenance Inc.  
All Points Bus

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications.

*ALL POINTS BUS*

**SCHEDULE 10-D-611 – BID AWARDS**

**Bid #611 Drivers Education – In Car Instruction**

Bids were received from the following vendors:

Fitzgerald Driving School  
East Meadow Driving School – Bid withdrawn

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications.

*FITZGERALD DRIVING SCHOOL*

**SCHEDULE 10-E-326 - EXPLANATION OF BUDGETARY TRANSFERS**

#T15

**SCHEDULE 10-F-147 - CONTRACT REPORT**

**SCHEDULE 10-H-03 - HOME TEACHING Regular & Special (Confidential)**

**SCHEDULE 10-S-03 - SPECIAL TRANSPORTATION (Confidential)**

**VII. RECEIPT OF SCHEDULES**

*Recommend that the Board of Education approve the following Receipt of Schedules collectively:*

**SCHEDULE 10-A-371- TREASURERS REPORT**

|                            |                     |          |
|----------------------------|---------------------|----------|
| Statement of Revenues      | General Fund -      | February |
|                            | Federal Fund -      | February |
|                            | School Lunch Fund - | February |
| Treasurer's Report         |                     |          |
| -                          | February            |          |
| Cash Flow -                | February            |          |
| Check Listing of Numbers - | 3/4/10 – 3/18/10    |          |

**SCHEDULE 10-B-701- APPROPRIATION BUDGET STATUS REPORT**

|                                    |                               |          |                                       |
|------------------------------------|-------------------------------|----------|---------------------------------------|
| Appropriation Budget Status Report | General Fund -                | February |                                       |
|                                    | Capital -                     | February | Regular<br>Capital<br>Bond<br>Capital |
|                                    | Federal Fund -                | February |                                       |
|                                    | School Lunch Fund -           | February |                                       |
| Extra-Classroom Activities Funds   | January 2010 (Robert Frost)   |          |                                       |
|                                    | February 2010 (Robert Frost)  |          |                                       |
|                                    | February 2010 (High School)   |          |                                       |
| Trial Balance<br>(February)        | General Fund                  |          |                                       |
|                                    | School Lunch                  |          |                                       |
|                                    | Workers' Comp. & Unemployment |          |                                       |
|                                    | Federal Fund                  |          |                                       |
|                                    | Capital Projects              |          |                                       |
|                                    | Trust & Agency                |          |                                       |
|                                    | Private Purpose Trust         |          |                                       |
|                                    | Flexible Benefits             |          |                                       |

VIII. Budget Discussion

IX. Public Be Heard

X. Board of Education: Questions, comments, concerns

XI. ADJOURN