

**DEER PARK SCHOOL DISTRICT
OPEN/ANNUAL REORGANIZATION MEETING
DATE: TUESDAY, JULY 8, 2008
TIME: 6:30 PM
PLACE: ADMINISTRATION BUILDING**

Pledge of Allegiance

- I. Roll Call - Members, Board of Education
- II. Appointment of Temporary Chairperson - Lisa Brennan
- III. Appointment of School District Law Firm:
Cooper, Sapir & Cohen
- IV. Administration of Oath of Office to Board Members Elect:
Mr. Ryan and Mr. Wayne and Superintendent of Schools, Ms. Marino.
- V. Election of Board Officers and Administration of Oath
 - (A) President of the Board of Education
 - (B) Vice President of the Board of Education
- VI. **APPOINTMENT OF DISTRICT OFFICERS:**
 - (A) District Clerk - Lisa Brennan
 - (B) District Internal Claims Auditor - Deans Archer & Co. CPA
 - (C) District Treasurer - Marlene Yanover Downing
 - (D) Internal Auditor/R.S. Abrams & Co. LLP
- VII. **OTHER APPOINTMENTS:**
 - (A) School District Physician / Dr. Donatelli
 - (B) School District Auditor / Nawrocki Smith LLP
 - (C) School District Architect / Bartlett, Amoruso & Reece
 - (D) School District Financial Advisor / Munistat Service, Inc.
 - (E) School District Bond Counsel / Hawkins, Delafield & Woods
 - (F) School Accountant / Israeloff, Trattner & Co. P.C.
 - (G) Private Investigator/ Joel Mitchell
 - (H) James McCaffrey - Administrator Mentor (grant funded)
 - (I) Superintendent Hearing Officer / Steve Neidell
- VIII. **DESIGNATIONS:**
 - (A) Official Bank Depositories (attached)
 - (B) Regular Monthly Meetings - 4th Tuesday of each month
 - (C) Official Newspapers - Newsday & Suffolk Life

IX. AUTHORIZATIONS:

- (A) Payroll Certification / Elizabeth Marino
- (B) Purchasing Agent / Gene Levenstien
- (C) Establishing Petty Cash Funds - \$100.00 (attached)
- (D) Designation's of authorized signature on checks: President
Or Marlene Yanover Downing
- (E) Cell Phone List (attached)

X. BONDING OF PERSONNEL:

- (A) Bonding of Wilma Lipson: \$250,000.00
- (B) Blanket for other school district personnel: \$5,000.00

XI. Establish Mileage reimbursement rate: 58.5

XII. Establish prices for school meals:

Secondary and Elementary breakfast:	\$1.00
Elementary Lunch	\$1.50
Secondary Lunch	\$1.75
Milk	.40

XIII. Introduction of Committee Chairpersons:

- (A) Technology - Frank Wilkinson
- (B) Policy - Co-Chairs - Dennis Ryan & Rose Bruner
- (C) Energy - Keith Rooney
- (D) Facilities & Grounds - Bob Marino & Dennis Ryan
- (E) Budget - John Gouskos
- (F) Special Education - Keith Rooney
- BOE committee for compensation - Ron Wayne

DISCUSSION:

Mr. Mike Conte and Ms. Corinne Morton from
Syntax Communications regarding summer initiatives

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**XIV. NEW BUSINESS:**

**1. ABOLITION OF POSITION**

RECOMMEND, that the Board of Education approve the following Resolution:

RESOLVED, that effective August 31, 2008 the position of Director of Special Education is hereby abolished, and

IT IS FURTHER RESOLVED, that the employment of Randi Medeiros, who holds such a position at such time is hereby terminated, effective such date, and,

BE IT FURTHER RESOLVED, that such individual will be placed on a preferred eligibility list pursuant to the requirements of Education Law.

**2. CREATION OF POSITION**

RECOMMEND, that the Board of Education approve the following Resolution:

RESOLVED, that effective September 1, 2008 the following administrative position is created:

District Administrator for Special Education in  
Curriculum, Instruction and Assessment, effective  
September 1, 2008, and

BE IT FURTHER RESOLVED, that the position shall be a 12 month position.

**3. APPOINTMENT OF INTERIM ASST. SUPERINTENDENT FOR BUSINESS**

Recommend that the Board the Education approve the following Resolution:

BE IT RESOLVED, that the Board of Education authorizes the appointment of an Interim Assistant Superintendent for Business for the 2008-2009 school year subject to the approval of the Commissioner of Education.

**XV. RECEIPT OF SCHEDULES:**

Recommend that the Board of Education approve the following schedules collectively:

**SCHEDULE 08-0-656 - ATHLETIC EQUIPMENT & SUPPLIES BID #603**

Bids were received from the following vendors:

|                        |                             |
|------------------------|-----------------------------|
| South Shore Outdoor    | Aluminum Athletic Equipment |
| Olympic Den            | Port Jefferson Sports       |
| Massapequa Soccer Shop |                             |

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications:

|                           |               |
|---------------------------|---------------|
| South Shore Outdoor Store | - \$ 3,858.30 |
| Olympic Den               | 2,597.00      |
| Massapequa Soccer Shop    | 3,634.15      |
| Aluminum Athl. Equip.     | 513.35        |
| Port Jefferson Sports     | 15,276.08     |

**SCHEDULE 08-E-304 - TRANSFER OF BUDGETARY FUNDS**

Explanation of Budgetary Transfer: T42 and T43

**SCHEDULE 08-F-98 - CONTRACT REPORT**

**XVI. PUBLIC BE HEARD:**

CONCERNS, MEMBERS, BOARD OF EDUCATION  
COMMENTS,  
QUESTIONS

**XVII. ADJOURNMENT:**

**REORGANIZATION MEETING**

**JULY 8, 2008**

**PETTY CASH FUNDS**

|                          |           |
|--------------------------|-----------|
| Abraham Lincoln School   | \$ 100.00 |
| John Quincy Adams School | \$ 100.00 |
| May Moore School         | \$ 100.00 |
| John F. Kennedy School   | \$ 100.00 |
| Robert Frost School      | \$ 100.00 |
| High School              | \$ 100.00 |
| Asst. Supt. Business     | \$ 100.00 |
| Asst. Supt Curriculum    | \$ 100.00 |
| Asst. Supt. Special Ed   | \$ 100.00 |
| District Clerk           | \$ 100.00 |
| Superintendent's Office  | \$ 100.00 |
| Transportation           | \$ 100.00 |
| Building & Grounds       | \$ 100.00 |

**REORGANIZATION MEETING**

**JULY 8, 2008**

**OFFICIAL BANK DEPOSITORIES**

| <b><u>FUND</u></b>                           | <b><u>ACCOUNT</u></b> | <b><u>BANK</u></b>       |
|----------------------------------------------|-----------------------|--------------------------|
| Gen. Fund (Money Market)                     | 844-003026            | JP Morgan Chase Bank     |
| Gen. Fund (Premier Invstmt.<br>Money Market) | 844-106259            | JP Morgan Chase Bank     |
| Trust and Agency                             | 844-820091            | JP Morgan Chase Bank     |
| Reserve Account                              | 844-820121            | JP Morgan Chase Bank     |
| School Lunch                                 | 844-820148            | JP Morgan Chase Bank     |
| Flexible Benefits                            | 844-121584            | JP Morgan Chase Bank     |
| Clearing A/C                                 | 825-134625            | JP Morgan Chase Bank     |
| Gen. Fund (Disb.)                            | 690-5953905           | JP Morgan Chase Bank     |
| Payroll Account                              | 6901907410            | JP Morgan Chase Bank     |
| Expendable Trust Fund                        | 6903953614            | JP Morgan Chase Bank     |
| Cafeteria (Money Market)                     | 0301-005674           | Bank of America          |
| Fed. Funds                                   | 3228-20-9326          | Bank of America          |
| Clearing A/C                                 | 3228-240819           | Bank of America          |
| Capital Fund (Money Market)                  | 080-05011-5           | Citibank                 |
| Capital Fund                                 | 080-01345-1           | Citibank                 |
| Clearing A/C                                 | 5996820               | Citibank                 |
| Capital Fund I.M.M.A.                        | 9418-779534           | Bank of America          |
| Gen. Fund (Money Market)                     | 29224029081           | Capital One Bank         |
| School Lunch                                 | 001910006020          | Suffolk County Nat. Bank |
| Clearing A/C                                 | 7920578833            | Commerce Bank            |

**Deer Park UFSD  
Cell Phone Inventory  
July 8, 2008**

**MIS Department**    - Verizon Bill

| <u>Employee</u>        | <u>Cell Number</u> |
|------------------------|--------------------|
| 1. MIS Office Phone #1 | 631-487-4452       |
| 2. Wendy Kraus         | 631-487-4771       |
| 3. Ken Starr           | 631-487-4450       |
| 4. Bob Zuber           | 631-379-9011       |
| 5. Brian Hession       | 631-487-2818       |
| 6. Andrew Cuniowski    | 631-487-2146       |
| 7. Catherine Thompson  | 631-487-1787       |
| 8. Jeff Velez          | 631-487-4589       |
| 9. Bill McCarthy       | 631-487-2227       |

**Buildings & Grounds**    - Sprint Bill

|                        |              |
|------------------------|--------------|
| 1. Hal Bruen           | 631-872-0664 |
| 2. Jay Denen           | 631-872-0309 |
| 3. Security 1          | 631-872-0336 |
| 4. Security 2          | 631-831-7779 |
| 5. Walter Wojnarowski  | 631-774-4804 |
| 6. Gary Fricke         | 631-831-9201 |
| 7. Kirk Gostkowski     | 631-872-0723 |
| 8. Joe Orecchio        | 631-872-1477 |
| 9. John Christoffersen | 631-872-6853 |
| 10. Richie Miller      | 631-872-6885 |
| 11. Terrence Clark     | 631-872-6947 |
| 12. Sam Algarin        | 631-872-7080 |
| 13. Lenny Pistone      | 631-872-7401 |
| 14. Lionel Victor      | 631-872-7407 |
| 15. J. Bennett         | 631-872-7411 |
| 16. M. Sheehan         | 631-872-7413 |

Subtotal - 25 phones

**Buildings & Grounds (cont.)**

| <u>Employee</u>     | <u>Cell Number</u> |
|---------------------|--------------------|
| 17. Rob Brennan     | 631-872-7415       |
| 18. Tom Fanning     | 631-872-7417       |
| 19. John Giffone    | 631-872-7466       |
| 20. Phil Cortese    | 631-872-7877       |
| 21. Steve Borkofsky | 631-872-8164       |
| 22. B&G Office      | 631-872-4038       |

**Transportation**

|             |              |
|-------------|--------------|
| 1. Pat Shea | 631-872-1968 |
|-------------|--------------|

Subtotal - 7

**TOTAL (All Cell Phones) - 32**